

**UNDERTAKING FOR IMPLEMENTATION OF INSPIRE FACULTY
FELLOWSHIP IN THE CHOSEN HOST INSTITUTE**

Each INSPIRE Faculty Fellow and the host institute shall be required to comply with the following ‘**Terms & Conditions**’ for implementation of the offer for the next 5 years’ period:

1. The INSPIRE Faculty Fellowship is generally required to be implemented at any recognized Institute/University/Laboratory in the country other than the Institute/University/Laboratory from where the candidate has completed his/her PhD degree. However, in case a candidate wants to implement the Offer at the same place, specific justification and firm commitment from the host institute towards development of the candidate as an independent investigator should be clearly indicated and it will be approved by DST on case-to-case basis.
2. The INSPIRE Faculty Fellowship is tenable for a maximum period of 5 (five) years and no further extension will be given as per existing rules. Moreover, one cannot avail two fellowships concurrently during the tenure of this fellowship.
3. Each Fellow shall receive a consolidated salary of Rs. 1,25,000/- per month with an increment of Rs.2000/- every year along-with Research Grant of Rs 7,00,000/- per year for 5 years.
4. When a fellow finds a permanent position during the tenure of 5 years, the Fellowship amount shall be discontinued from the day the Fellow joins the permanent position. But the Fellow may continue under the INSPIRE Faculty Fellowship Scheme availing only the Research Grant for the remaining period to carry out research at the new position.
5. Fellows shall be eligible to undertake visits at any international Laboratory/University/Institute for further exposure and training to carry out research activities up to a maximum period of 18 months in multiple slots during 5 years of award tenure. The visit abroad will be considered only after completion of 12 months in this scheme. However, visit in multiple slots would be preferred

(not more than 12 months in one slot) and the visit shall also be preferable in institutions other than his or her post-doctoral place. This period will be treated as part of the Fellowship period. In the event of receiving sustenance allowance from visiting Institute/University/Laboratory, Fellow may not be eligible for availing the fellowship amount during the visiting period. Fellows are required to take prior approval from host institution for short term visit/s up to 8 weeks/2months for attending conference/training/seminar/collaborative research work etc. in country or abroad and inform DST post completion of visit. If duration of visit to undertake scientific work is more than 8 weeks, prior permission from DST is required to be taken.

6. Fellows are eligible to apply for any competitive grant from all funding agencies during the tenure of the INSPIRE Faculty Fellowship.
7. The Fellow is free to apply for any permanent position elsewhere or at his/her Host Institute that may become available at any time during the 5 years' period and the Host Institute may consider the INSPIRE Faculty Fellow favorably for any faculty/scientist position that may become available during the tenure of this Fellowship.
8. Host Institute shall provide access to all common infrastructural facilities including necessary equipment, computational facility and library. Host institute shall also provide decent laboratory and office space during the tenure of the Fellowship.
9. Fellows will be allowed take Research/Support Staff out of Research Grant as per the regulations of host institution during the Fellowship tenure of 5 years.
10. Host institutions should provide a congenial atmosphere for the Fellows to excel in their work and may view them as potential assets for faculty development without any binding to offer regular job. Host institutes are also expected to facilitate INSPIRE Faculty Fellows in translation of research work towards commercialization to the extent possible.
11. Host institutes should provide information on whether the INSPIRE Faculty Fellow will be allowed to supervise Ph.D. students, hire research fellows, independently or jointly with a permanent faculty member, while hosting the Faculty Fellows.
12. Host institutions need to ensure that teaching workload given to IFF does not compromise their research objectives.

13. Host institution may issue experience certificates to faculty fellows for the duration of INSPIRE Faculty Fellowship availed in the institute, mentioning their research and teaching assignments, which may help them while applying for regular positions in future.
14. Fellows shall be required to submit Annual Progress Report to DST-INSPIRE Program Division. Mid-term/ periodic performance evaluation shall be done on the progress of research through a national level Expert Committee and further continuation of support to each fellow shall depend upon the performance assessment by the Committee.
15. The Annual Research Grant of Rs.7,00,000/- per year is utilized in various sub-heads: Manpower, Equipment, Consumables (including chemicals), Travel, Contingency and Overhead.

The expenditure under the sub-heads Travel, Contingency & Overhead is limited to 10% (i.e. Rs. 70,000/- per year), 10% (i.e. Rs. 70,000/- per year) & 5% (i.e. Rs. 35,000/- per year) respectively. Faculty Fellows have inter-operational flexibility of using the research grant in any manner without any fixed limits in all other budget heads except Travel, Contingency & Overhead.

Under the sub-heads of Travel and Contingency, INSPIRE faculty fellows can utilize the Research Grant in the following way:

- a) INSPIRE faculty fellows can utilize the unspent grant available under Travel sub-head to other sub-heads while keeping the max limit to 10% in Travel sub-head each year.
 - b) INSPIRE faculty fellows can utilize the unspent grant available under Contingency sub-head to other sub-heads while keeping the max limit to 10% in Contingency sub-head each year.
 - c) Overhead will remain limited to 5% of the total Research Grant each year.
 - d) Each Fellow needs to provide budget estimate with detailed break-up as above for utilization of Research Grant for 5 years to DST-INSPIRE along with joining documents.
16. Host Institute is responsible for the management of financial and other implementation related matter concerning INSPIRE Faculty Fellow for 5 years. On behalf of the Fellows, host institute shall be responsible for all accounting purposes with the DST-INSPIRE Program. Host Institute will be required to

provide Financial Statements every year in a timely manner to DST for considering the release of next installment grant to the Fellows.

17. Fellows shall administratively be governed by the prevailing rules and regulations of the Host Institution, especially regarding all types of leave and other administrative matters.

DECLARATION:

1. I/We agree to host (Please fill Name of the Faculty Fellow) in our institution for 5 years as INSPIRE Faculty Fellow.
2. I/We (Please fill Name of the Competent Authority) have read the above said Terms and Conditions for implementation of the INSPIRE Faculty Fellowship at (Please fill Name of the host institution) and undertake that I/We shall comply with these 'Terms and Conditions' during the 5 year's tenure.

Signature by the Candidate with date

Signature of the Competent Authority of the Host Institute with Date & Seal

(Registrar or Vice Chancellor or Director of University/Institute)